

December 14, 2015

**This notice contains important information that requires your immediate attention. Should you have any queries, you are recommended to seek independent professional advice.**

**Terms used in this document have the same meaning as that in the Principal Brochure dated August 7, 2015 unless otherwise defined.**

Dear MASS Mandatory Provident Fund Scheme (“Scheme”) Members and Participating Employers,

Thank you for your continued support of the Scheme.

**Changes under Mandatory Provident Fund Schemes (Amendment) Ordinance 2015**

Please note that the following changes were made to the Scheme in response to the implementation of the Mandatory Provident Fund Scheme (Amendment) Ordinance 2015 (“Amendment Ordinance”). In general, the below changes would not have any adverse impact on Scheme Members.

**1. Payment of Accrued Benefits by instalments**

With effect from February 1, 2016, Accrued Benefits payable to a Member on the grounds of retirement or early retirement may be paid in a lump sum or by instalments, if the Member so elects.

**Withdrawal of Accrued Benefits that are invested in the Guaranteed Fund**

If a Member withdraws his/her Accrued Benefits that are invested in the Guaranteed Fund by instalments on the grounds of retirement or early retirement, the guarantee will also be provided for such withdrawal. The withdrawal amount will be deducted from the greater of actual redemption proceeds or net guaranteed amount in the notional guarantee account. The account balance in actual redemption proceeds or notional guarantee account will be reduced in the same proportion as the number of Scheme units is so reduced.

**Guaranteed entitlement for the remaining net contribution after withdrawal**

If a Member redeems some or all units of the Guaranteed Fund regardless of any reason, the guaranteed amount will still be provided to the remaining net contributions as long as the remaining balances remain in the Guaranteed Fund and will only be withdrawn in lump sum as a result of the Qualifying Events or by instalments as a result of retirement or early retirement. The guaranteed charges will continue to apply to the remaining net contribution.

**Payment of Accrued Benefits**

A Member will be entitled to receive a payment equal to his/her Accrued Benefits in lump sum under the Qualifying Events or by instalments (if a Member so elects) under the attainment of Normal Retirement Age or Early Retirement Age. The Member shall be entitled to receive his/her Accrued Benefits in instalment valued as at the Dealing Day within 30 days of the date on which the Trustee receives an instalment instruction from the Member to pay that instalment.

The Accrued Benefits may be paid by instalments as a result of attainment of retirement or early retirement not later than 30 days after the date on which the claimant instructs the trustee in writing to pay that instalment. The exact instalment amount of the payment of Accrued Benefits by instalments will be paid according to any written instructions that are given by a Member in a specified form. No fees or financial penalties (other than the necessary transaction cost) may be charged to or imposed on the Member or deducted from the Member’s account for the payment of Accrued Benefits by instalments in any year of the first 4 instalments of that year. For each subsequent payment of Accrued Benefits by instalments, a fee of \$100 will be charged for each instalment with effect from April 1, 2016. The fee will be deducted from the withdrawn instalment amount. But the fee of \$100 does not apply to the MPF Conservative Fund.

If Member chooses to be paid directly to his/her bank account, bank charges may be applied by Member's bank.

Download of the claim form

The claim form could be downloaded in the Trustee's website.

**2. Fee of \$100 will be charged for the payment of Accrued Benefits by each instalment other than the first 4 instalments in any year**

As mentioned above, no fees or financial penalties (other than the necessary transaction cost) may be charged to or imposed on the Member or deducted from the Member's account for the payment of Accrued Benefits by instalments in any year for the first 4 instalments of that year. However, with effect from April 1, 2016, a Member is required to pay a fee of \$100 for each subsequent payment of Accrued Benefits by instalments. Apart from such fee, no other necessary transaction costs will be charged. But the fee of \$100 does not apply to the MPF Conservative Fund. Part (D) of Clause 5.6.2 of the Principal Brochure is revised as below to reflect such fee:

<b>(D) OTHER FEES AND CHARGES FOR PROVIDING ADDITIONAL SERVICES</b>		
<b>Type of charges &amp; expenses</b>	<b>Current level</b>	<b>Payable by</b>
Withdrawal Fee for withdrawal of voluntary contributions	Nil	Member
Fee for the payment of Accrued Benefits by instalments (other than the first 4 instalments in any year)	\$100	Member

**3. Rename of investment manager**

We were informed by our investment manager, previously named RCM Asia Pacific Limited that with effect from June 1, 2015, RCM Asia Pacific Limited has been renamed as Allianz Global Investors Asia Pacific Limited.

**Amendments to the Trust Deed, Principal Brochure and other relevant documents of the Scheme**

Amendments will be made to the Trust Deed, Principal Brochure and other relevant documents to reflect the above changes. The latest version of the Trust Deed will be available for inspection at our head office during normal business hours (9:00 a.m. to 5:30 p.m.) from Monday to Friday after February 1, 2016. The revised version of the Principal Brochure reflecting the changes above (the "Revised Principal Brochure") can be downloaded from our website [www.massmutualasia.com](http://www.massmutualasia.com) after February 1, 2016. You can also obtain hardcopies of the Revised Principal Brochure at our head office or by contacting our MASS MPF Hotline as shown below after February 1, 2016. You can now obtain and download copies of the existing version of the Principal Brochures from our website, our head office or by contacting our MASS MPF Hotline as shown below.

Should you have any queries, please do not hesitate to contact our MASS MPF Hotline at 2919 9115. If you are in doubt about the meaning or effect of the contents of this document, you should seek independent professional advice.

MassMutual Trustees Ltd.



Jonas Wong  
President